

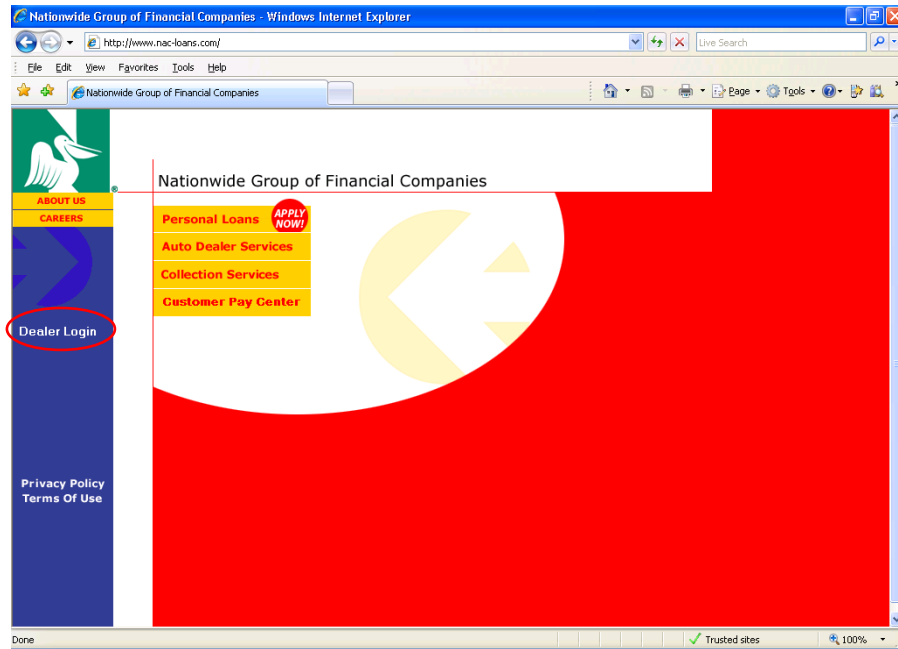
## Nationwide's Dealer Portal

### Table of Contents

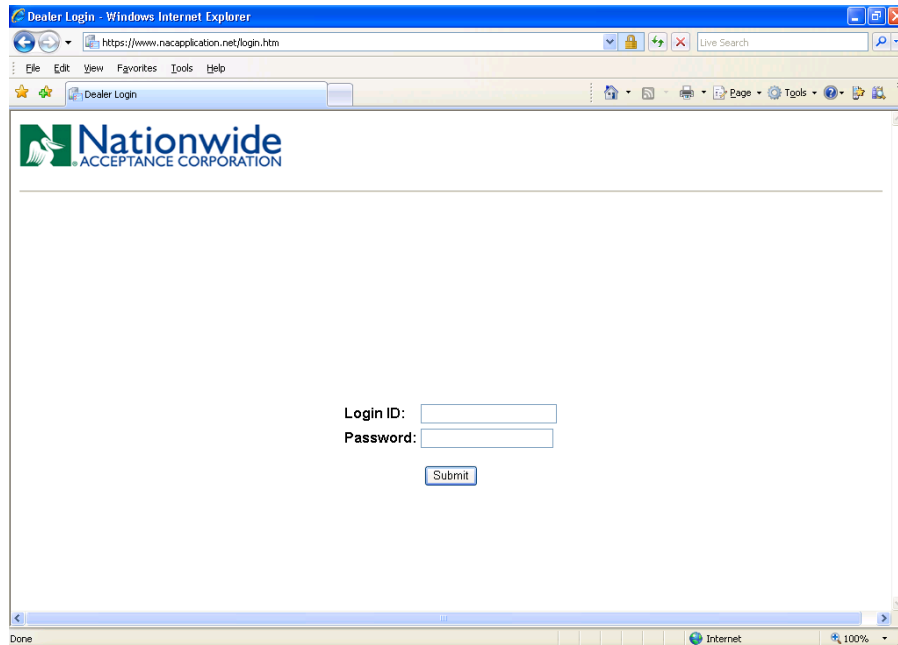
Logging in	1-1
Main Dashboard Screen	2-1
Adding a new application	3-1
Add Primary Borrower	3-1
Add Vehicle	3-2
Add Deal Structure	3-3
Submit Application	3-3
Applicant Summary Screen	4-1
Account Notes and Stipulations	5-1
Adding a note	5-2
Account Documents Window	6-1
View Document	6-2
Mark application as Dead	7-1

## Logging on to Nationwide's Dealer Portal

To access Nationwide's application processing system, Click the "Dealer Login" link on our home page.

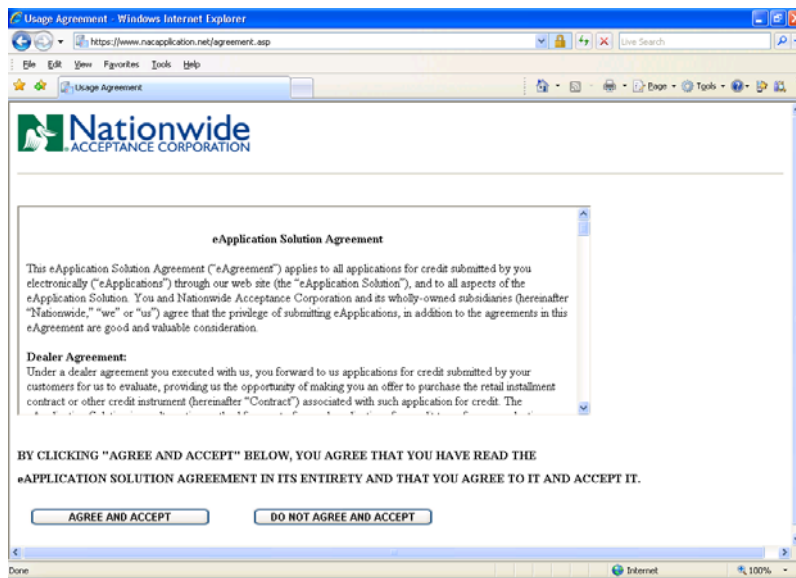


The Login Screen will be displayed:



Type your Login ID and Password in the boxes provided and click Submit.

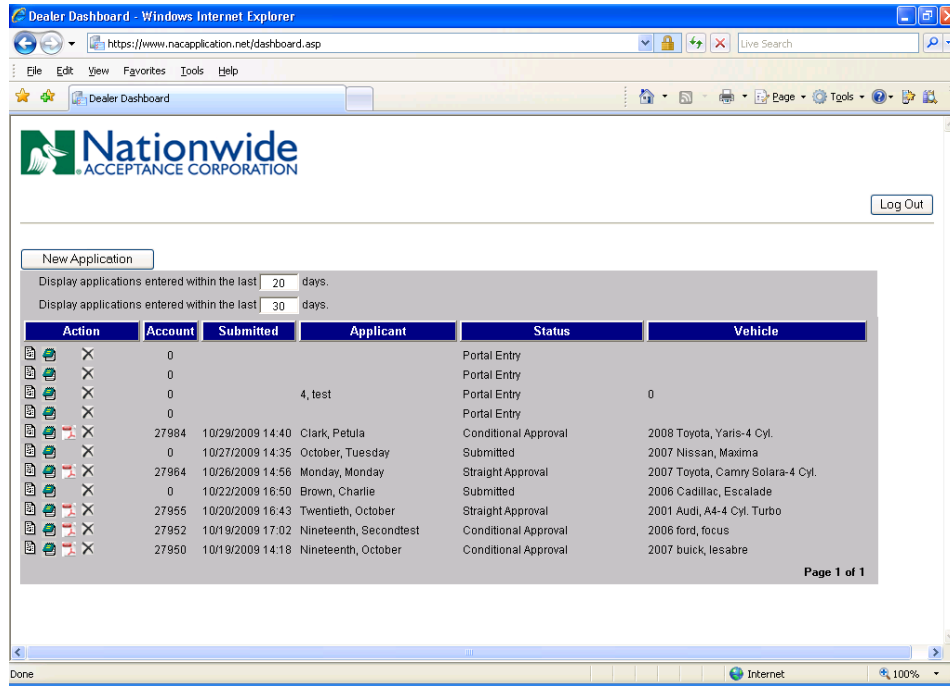
The first time you log on, you will be required to read and accept our eApplication Solution Agreement. Please read the agreement carefully and click the “agree and accept” button to continue.



## The Main Dashboard Screen

The Dashboard will always be the starting screen. You will see a list of your recent applications each time you login in. Applications submitted via fax, the portal or other sources will be displayed.

From this screen, you can add new applications and view and update existing applications.

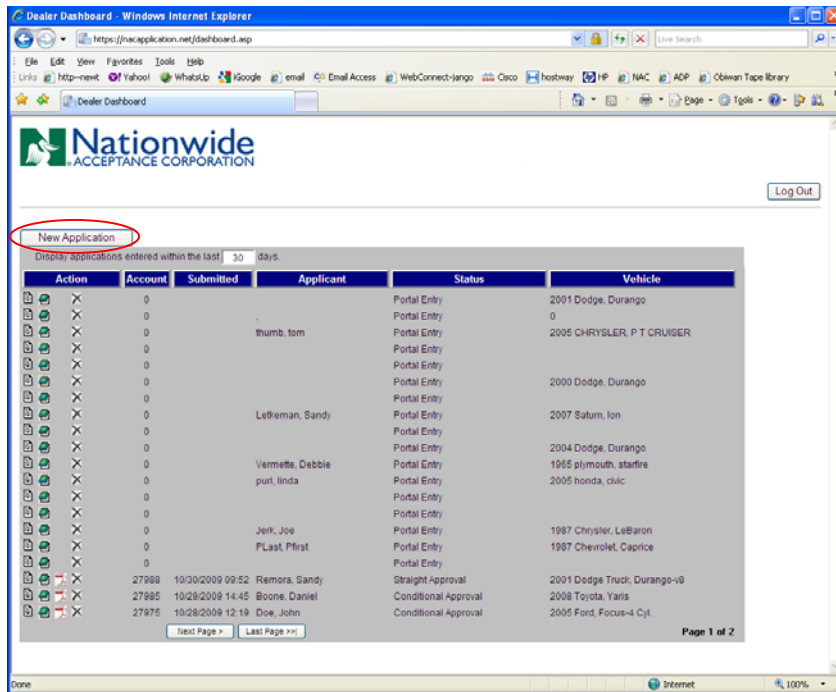


For existing applications , click an action icon to perform the following actions:

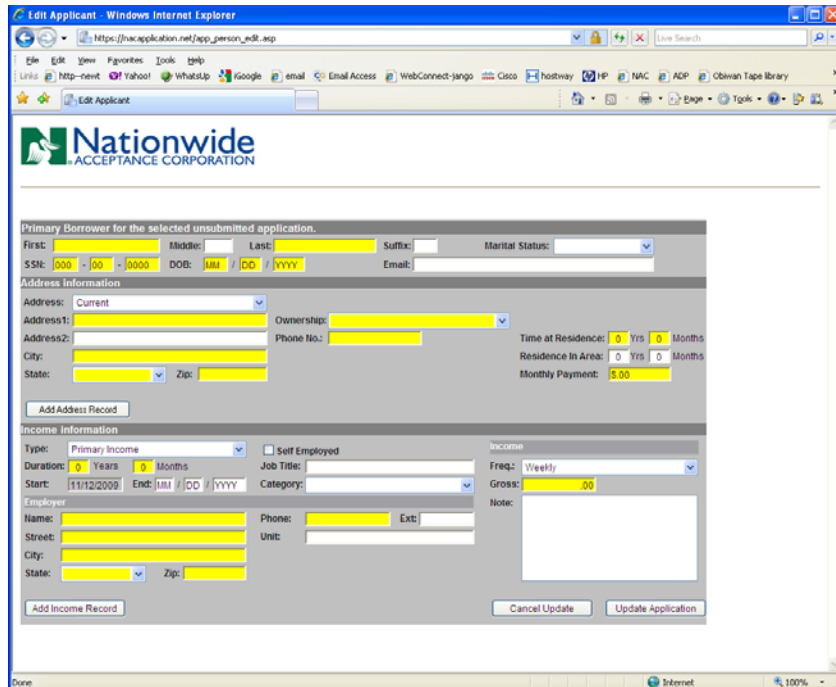
	View Applicant Summary
	Read Notes/Stips
	View Documents
	Mark Deal as Dead

## Adding a New Application

To add a new application, simply click the “New Application” button at the top of the dashboard screen.



First you will enter the primary borrower’s information. Click the Update Application button when you are finished.



\*yellow denotes required fields

The Edit Vehicle screen allows you to enter details about the car being purchased.

**Nationwide**  
ACCEPTANCE CORPORATION

**Purchase Vehicle information**

Year: 0 Used Vehicle VIN: [yellow]  
Make: [yellow] Mileage: [yellow]  
Model: [yellow]

Add Trade Vehicle Cancel Update Update Application

\*yellow denotes required fields

Click “Add Trade Vehicle” if a vehicle is being traded-in. Click “Update Application” when finished.

**Nationwide**  
ACCEPTANCE CORPORATION

**Purchase Vehicle information**

Year: 2003 Used Vehicle VIN: [yellow]  
Make: Ford Mileage: 10,000  
Model: Focus

**Trade In Vehicle information**

Year: 0 Used Vehicle VIN: [yellow]  
Make: [yellow] Mileage: [yellow]  
Model: [yellow]

Cancel Update Update Application

\*yellow denotes required fields

Enter the financial details of the purchase on the Deal Structure page. Click “Update Application” when finished. This will take you to the Applicant Summary Screen.

**Deal Structure**

Application Type:

Vehicle Price:

Sales Tax:

Title, License, Reg.:

Doc Prep Fee:

Misc Fees:

Total Selling Price:  (incl. TTLD Fees)

Cash Down:

Trade Value:

Trade Payoff:

Net Trade:

Unpaid Selling Price:

ESO Price:  ESO Term:

Gap Policy:

Other:

Amount Financed:

Term:

APR:  %

Monthly Payment:

\*yellow denotes required fields

At the Applicant Summary Screen, you may add an additional person to the account, or edit the buyer, vehicle or deal structure. Once you are finished with your application, click “submit application” to send the application to Nationwide.

**Applicant Summary**

**Primary Borrower for the selected unsubmitted application.**

First Name:  Middle:  Last Name:  Suffix:

SSN: 655-23-4000 DOB: 02/07/1973 Marital Status:

DL No:  DL Exp:  D.L. State:

Email:

**Address**

Address: Current Phone: (847) 675-0000 Ext:

Address1: 450 main st Note:

Address2:

City: stroke

State: Illinois Zip: 60106

Ownership: Owner Post: \$1,000.00 10 Yrs 0 Months

Residence in Area for: 10 Yrs 0 Months

**Income**

Type: Primary Income Self Employed:  Active:

Duration: 10 years Start: 10/10/1999 Title:

0 Months End:  Category:

**Employer** **Income**

Name: swell company Freq: Weekly

Address 1: 617 HOMER ST Gross: \$3,000.00

Address 2:

Zip Code: 60456 State: IL Note:


City: ELGIN

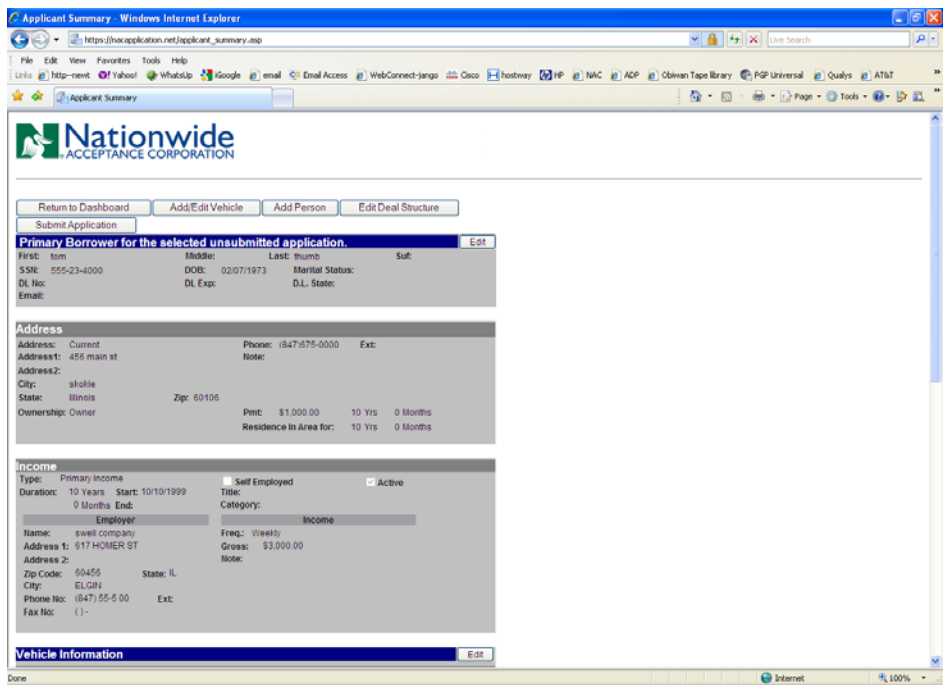
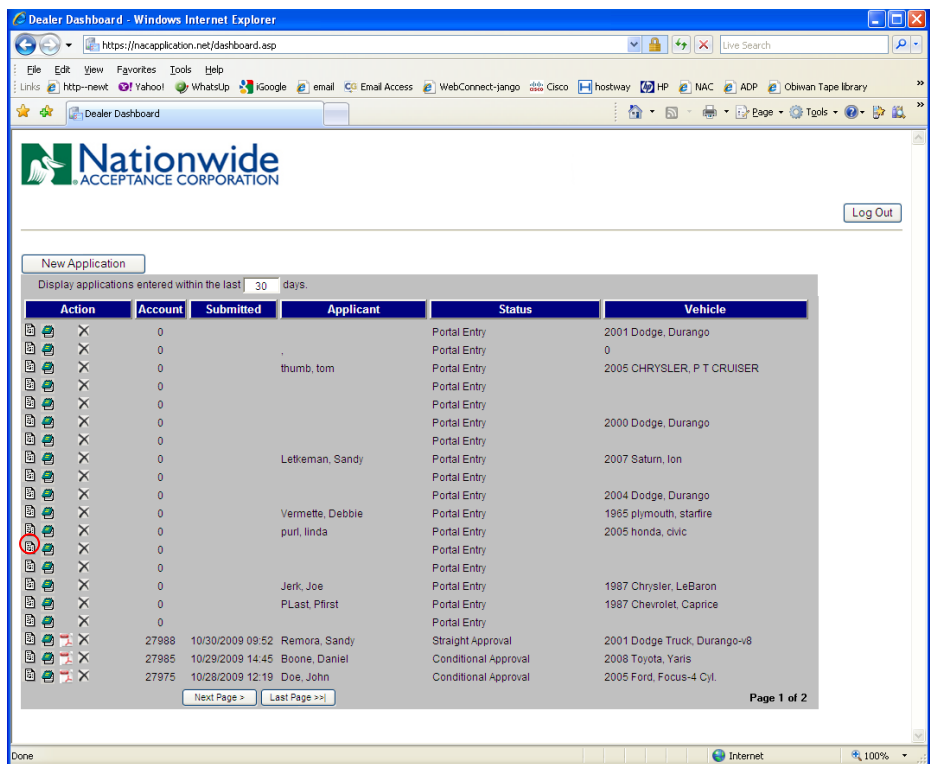
Phone No: (847) 55-5 00 Ext:

Fax No: (-) -

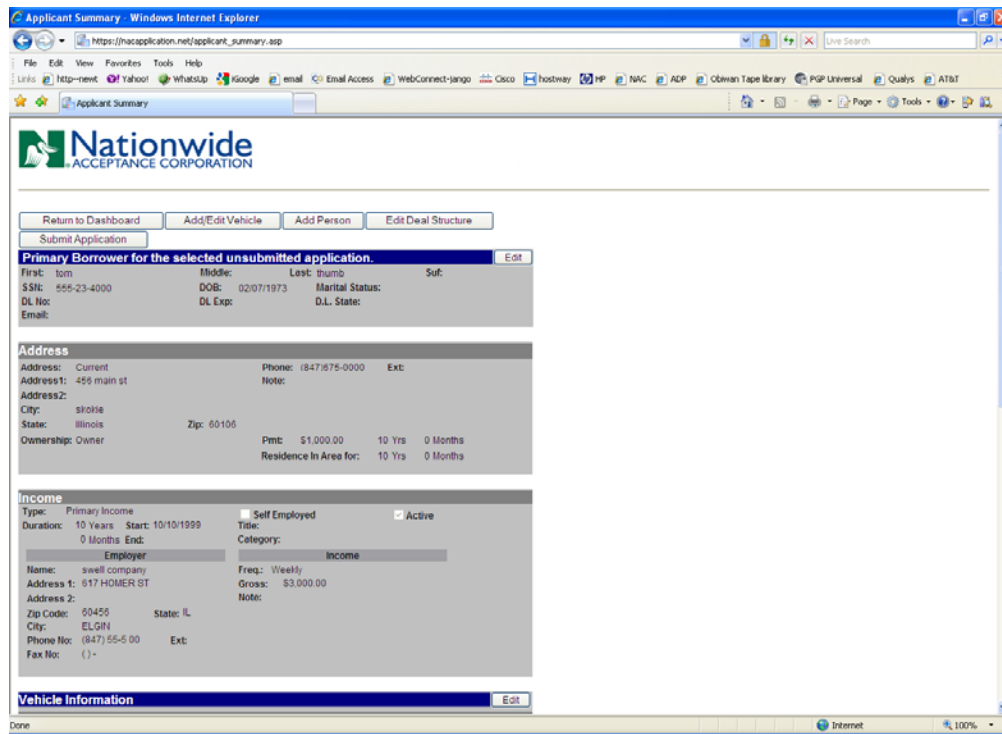
**Vehicle Information**

## Applicant Summary Screen

The Applicant Summary Screen appears after you have added an applicant. You may also view this screen by clicking the view application icon (  ) on the main dashboard screen.



Scroll down to view cobuyer, vehicle and structure information.

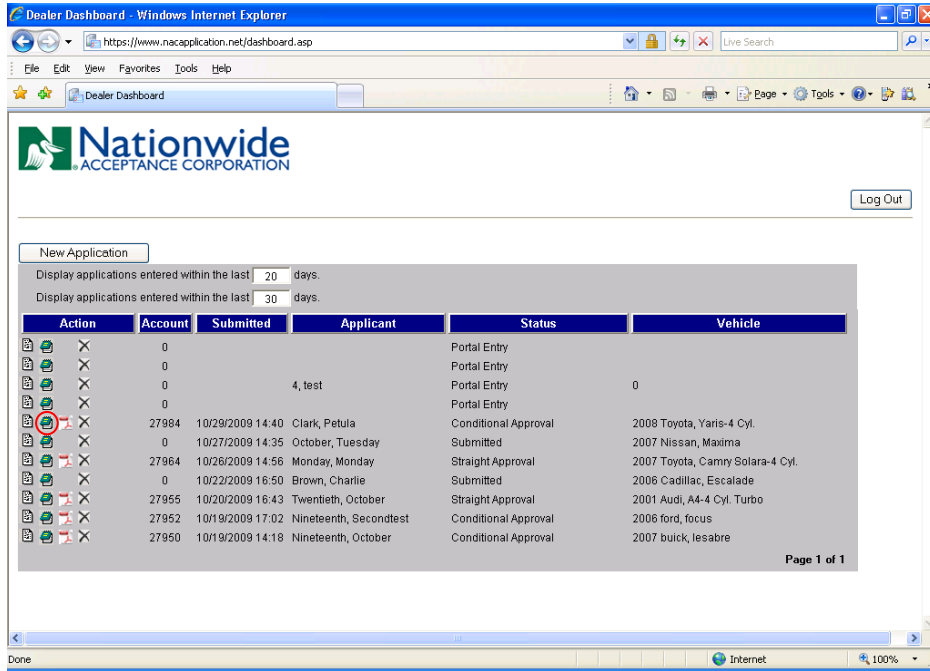


Click the buttons to perform the following tasks:

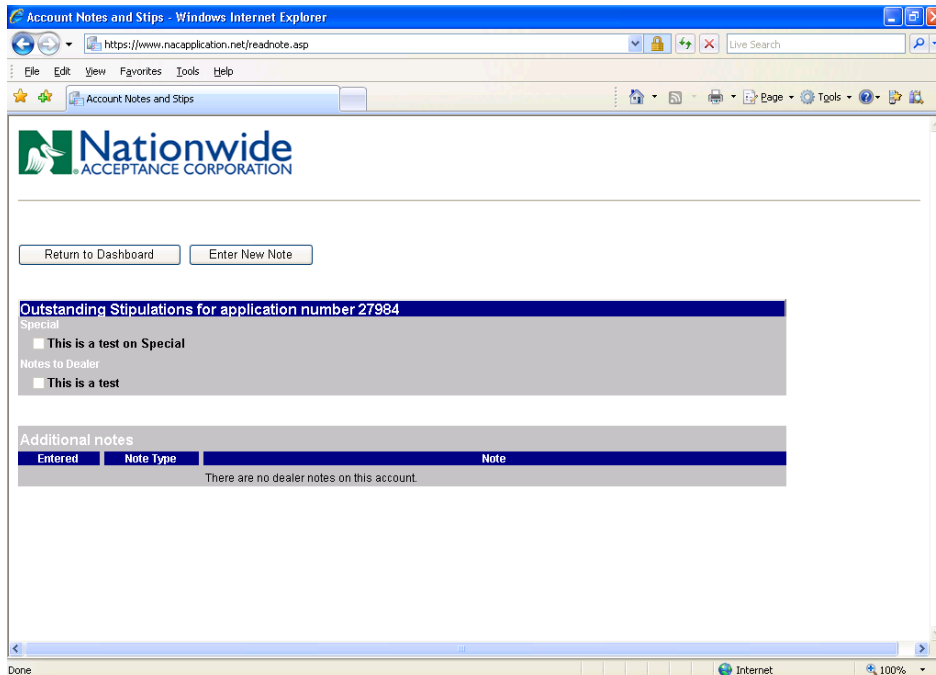
Return to Dashboard	Return to the list of applications
Add/Edit Vehicle	View, Add or Edit Vehicle information
Add Person	Add an additional applicant
Edit Deal Structure	Edit the financial information on the application
Edit	The Edit button is available for each section: the Primary Borrower, co-applicants, vehicle and deal structure information (scroll down to view additional information).
Submit Application	If the application is complete but not submitted, the Submit Application button will appear to send the information to Nationwide.

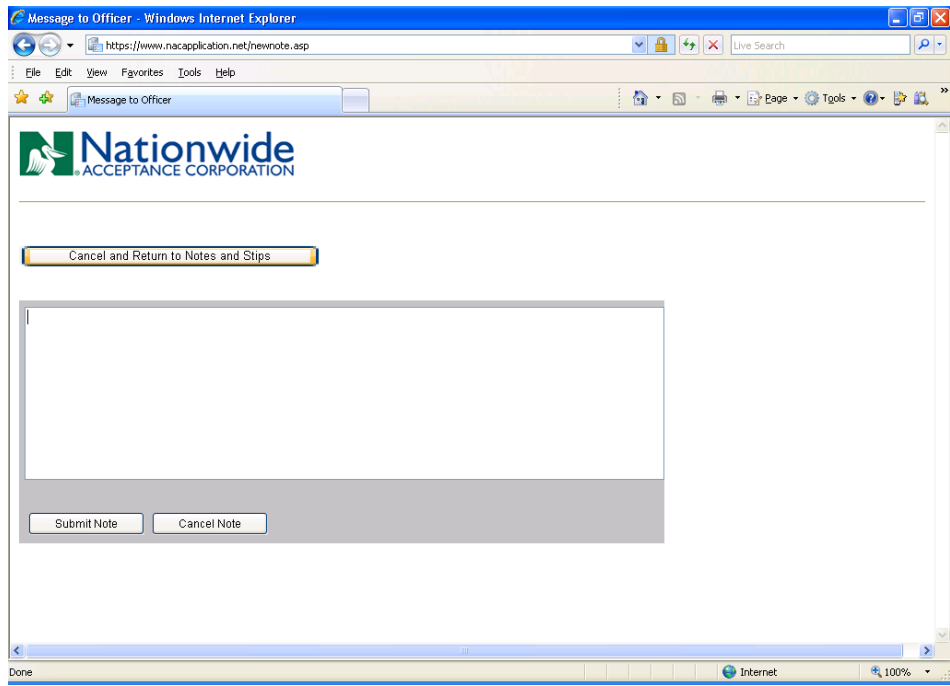
## Account Notes and Stipulations

To view stipulations and notes on your submitted deals, click the “note” icon for the application on the main dashboard screen.



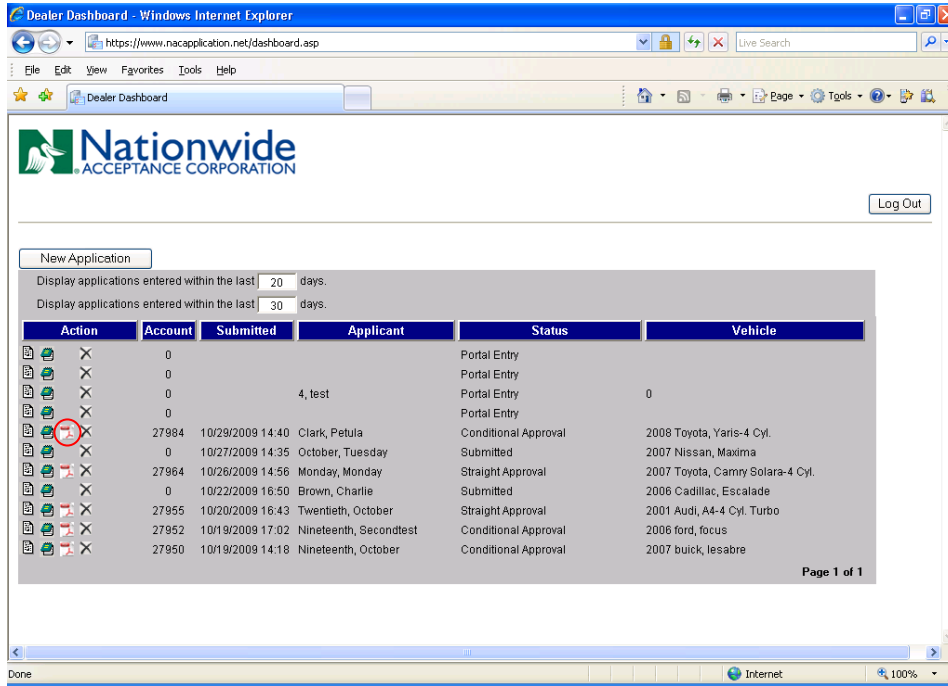
This screen will display any stipulations or notes entered by your Nationwide Underwriter. To send notes to us, click the “enter new note” button.



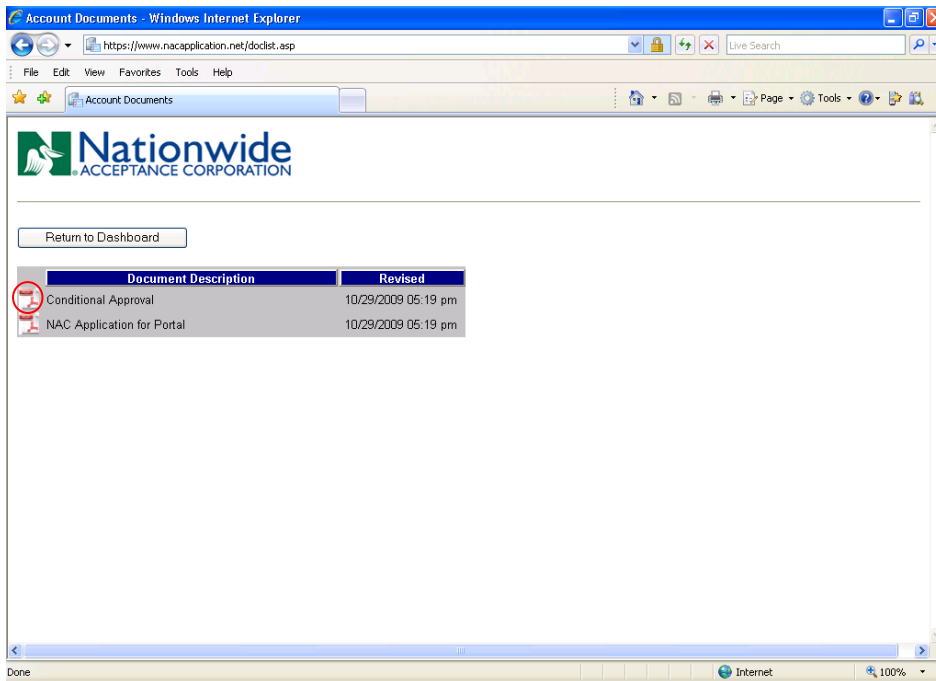


## Account Documents Window

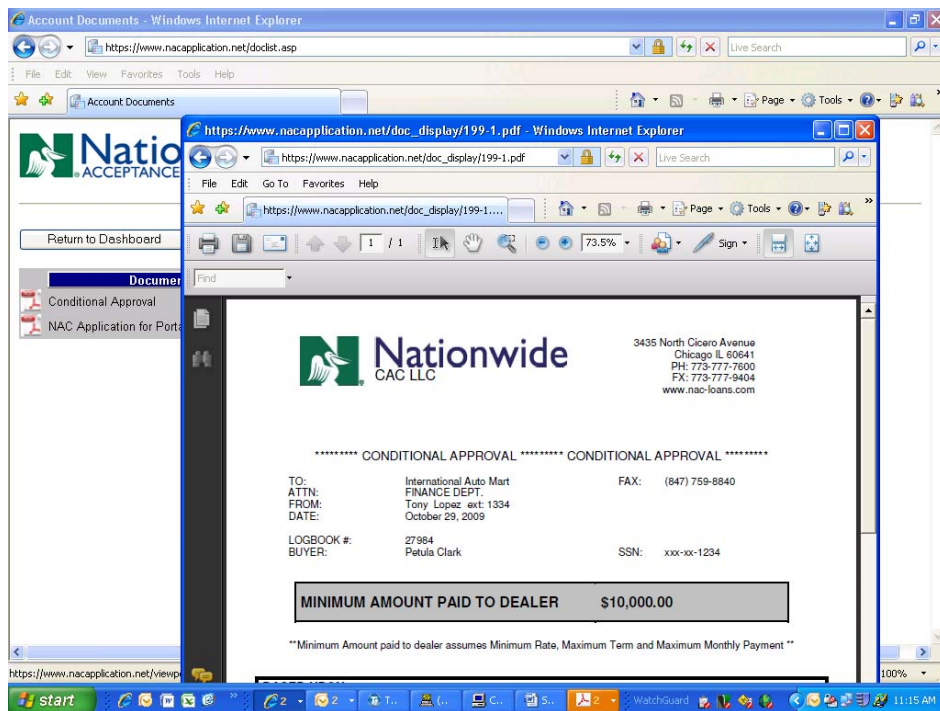
If any documents have been created for an application, a PDF icon will appear in the action column on the main dashboard. Click the PDF icon to display the Account Document screen.



To view the document, click the PDF icon before the document name.



The document will display in a separate window:



## Mark Application as Dead

You may drop a deal by clicking the “X” icon in the action column of the main dashboard.

The screenshot shows the Dealer Dashboard in Internet Explorer. The page title is "Dealer Dashboard - Windows Internet Explorer" and the URL is "https://www.nacapplication.net/dashboard.asp". The page features the Nationwide Acceptance Corporation logo and a "Log Out" button. Below the logo, there are two filters for "New Application": "Display applications entered within the last 20 days." and "Display applications entered within the last 30 days." The main content is a table with the following columns: Action, Account, Submitted, Applicant, Status, and Vehicle. The table contains several rows of application data. The first row has an "X" icon in the Action column, which is circled in red. The table ends with "Page 1 of 1".

Action	Account	Submitted	Applicant	Status	Vehicle
	0			Portal Entry	
	0			Portal Entry	
	0		4, test	Portal Entry	0
	0			Portal Entry	
	27984	10/29/2009 14:40	Clark, Petula	Conditional Approval	2008 Toyota, Yaris-4 Cyl.
	0	10/27/2009 14:35	October, Tuesday	Submitted	2007 Nissan, Maxima
	27964	10/26/2009 14:56	Monday, Monday	Straight Approval	2007 Toyota, Camry Solara-4 Cyl.
	0	10/22/2009 16:50	Brown, Charlie	Submitted	2006 Cadillac, Escalade
	27955	10/20/2009 16:43	Twentieth, October	Straight Approval	2001 Audi, A4-4 Cyl. Turbo
	27952	10/19/2009 17:02	Nineteenth, Secondtest	Conditional Approval	2006 ford, focus
	27950	10/19/2009 14:18	Nineteenth, October	Conditional Approval	2007 buick, lesabre

Select a reason from the drop down list and click “Set Status to Dead”.

The screenshot shows the "Mark Deal as Dead" dialog box in Internet Explorer. The page title is "Mark Deal as Dead - Windows Internet Explorer" and the URL is "https://www.nacapplication.net/makedead.asp". The dialog box contains the text "Please tell us why this deal (App #167) is being marked dead." Below this text is a dropdown menu with "No reason provided." selected. At the bottom of the dialog box are two buttons: "Set Status to Dead" and "Cancel".